## **Jira User Academy**

Boost productivity for you and your teams with our concise yet comprehensive ½-day or 1-day class focused on the essential fundamentals of Jira. Designed specifically for everyday users, this course empowers attendees to quickly ramp up their skills and leverage the full potential of Jira. Through hands-on exercises, participants will practice creating, updating, and visualizing Jira issues.



## **Key features:**

- Condensed training: In just half a day, gain a solid foundation in Jira, focusing on the key features and functionalities that maximize productivity.
- Hands-on experience: Engage in practical exercises to create, update, and visualize Jira issues, allowing you to apply your learning in real-world scenarios.
- User-centric approach: Tailored for everyday users, this class prioritizes the skills and knowledge necessary to enhance individual and team productivity in Jira.
- Visualizations: Explore visualizing Jira issues to present information effectively, fostering better communication and understanding within your team.

## 1/2-Day Class outline:

- · Jira Walkthrough
  - Basic navigation
  - o Issues and Projects
- Searching & Filters
- Boards
- Reports
- Dashboards

## 1-Day Class outline:

- · Jira Walkthrough
  - Basic navigation
  - Issues and Projects
- · Project Administration
- Searching & Filters
- Boards
- Reports
- Dashboards